

The meeting was called to order at 4:00 p.m. by Christine Williams.

Roll Call

Present	Rose Lange
Present	Linda Padula
Present	Jeanne Howe
Tardy	Anne Augustyn
Present	Sheila Brown
Present	Frank Bagnati
Present	Christine Williams
Absent	Margaret Holbrook
Present	Michael Stewart

A motion was made by Michael Stewart to approve the agenda and was seconded by Frank Bagnati:

Yea	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Arrived Late	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Absent	Margaret Holbrook
Yea	Michael Stewart

A motion was made by Michael Stewart to approve the minutes from June 21, 2022 and was seconded by Sheila Brown:

Yea	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Arrived Late	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Absent	Margaret Holbrook
Yea	Michael Stewart

A motion was made by Linda Padula to approve the treasurer's report and was seconded by Michael Stewart:

- Mr. Stephens shared the treasurer's report.

Yea	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Arrived Late	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Absent	Margaret Holbrook
Yea	Michael Stewart

A motion was made by Michael Stewart to approve the bills for payment and was seconded by Linda Padula:

- Mr. Stephens described the Junior Library Guild with the origin extending back to Eleanor Roosevelt. The Guild approaches the library and asks where the books are needed. The annual plan includes a certain number of books per month.
- TA Mountford is a copier company. The current copier cannot be fixed due to its age and needed to be replaced. The company also provides maintenance services for the copier for an annual fee.
- Pennyworth is a children's book company.
- Royalty Cleaning is providing cleaning services for the library; their bill recurs monthly.
- WTC Cox manages magazine subscriptions for the library. Some new titles have been added since some titles are no longer published.

Yea	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Yea	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Absent	Margaret Holbrook
Yea	Michael Stewart

### **Public Comments**

No public comments

### **Correspondence**

No correspondence

### **Director's Report**

- Mr. Stephens is waiting to hear from the architect on the ideas for the door.
- The adult and summer programs were well attended.
- A tentative budget for 22-23 will be provided at the October meeting. It is anticipated that there will be a 2.5% increase. With the forecasted increase in health insurance and heating costs, Mr. Stephens believes the budget will be balanced.

- If anyone is interested in attending the Trustee Institute, it may be completed at home. If you will be attending, please contact Mr. Stephens to register. Mr. Stephens will investigate if the workshop will be available at a later date in the event a trustee is not able to attend.
- Mr. Stephens highlighted an article that was included in the Director's Report regarding copyright law.
- It was requested that the new library employees attend the October meeting in order to meet the trustees.
- It was noted that the recent adult programs have been well attended.
- A landscaper was contacted for snow removal. A contract will be forthcoming.
- There was a discussion regarding not smoking on the library premises. This includes electronic smoking devices (vapes).
- The library's notary policy was reviewed. to see what the change was. A motion was made to accept the notary policy by and seconded:

Yea	Rose Lange
Yea	Linda Padula
Left Early	Jeanne Howe
Yea	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Absent	Margaret Holbrook
Yea	Michael Stewart

### **New Business**

A motion was made by Michael Stewart to close the library on December 26, 2022 and seconded by Sheila Brown:

Yea	Rose Lange
Yea	Linda Padula
Left Early	Jeanne Howe
Yea	Anne Augustyn

Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Absent	Margaret Holbrook
Yea	Michael Stewart

A discussion was held regarding High School students making copies.

### **Old Business**

The next meeting is scheduled for Tuesday, October 18, 2022.

A motion was made to adjourn the meeting and seconded

Yea	Rose Lange
Yea	Linda Padula
Left Early	Jeanne Howe
Yea	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Absent	Margaret Holbrook
Yea	Michael Stewart

Respectfully Submitted,  
Jeanne Howe